

STORAGE TANK SUBMITTAL CHECKLIST

Overview

Getting a permit requires review of many different documents, which are detailed in this checklist.

If you are unsure about any potentially applicable submittal items, please email PermitTech@Sammamish.us or submit for Project Guidance.

Code Reference

International Fire Code Adopted
SMC 16.05.130

Online Resources

www.MyBuildingPermit.com
Guides & Tip Sheets
Project Guidance
Sammamish Property Tool
Applications & Forms

Questions?

Contact the Permit Center

ABOUT THE STORAGE TANK SUBMITTAL CHECKLIST

A fire permit is required for a storage tank when installing, altering, removing, abandoning, or otherwise disposing of a tank containing flammable or combustible liquids. This requirement exists because such tanks pose a significant fire hazard.

The permitting process ensures that tanks are installed, modified, and maintained in compliance with fire safety regulations. It also allows fire authorities to properly inspect and monitor the site, reducing the risk of fire and promoting public safety.

FEES

FEES APPLICABLE TO THIS PROJECT

**Flammable/Combustible Liquid Storage Tank
Installation/Removal Plan Review**

[See current fee schedule](#)

ONLINE SUBMITTAL INSTRUCTIONS

- 1 Create an account on MyBuildingPermit.com.
- 2 Select "Apply For Permit". Then select "Sammamish" as the jurisdiction.

- 3 Select the following:

<u>Application Type</u>	<u>Project Type</u>	<u>Activity Type</u>	<u>Scope of Work</u>
Fire	Any Project Type	New	Storage Tanks

- 4 Complete & save this form before uploading it in the "File Upload" section along with the required submittal documents.

SUBMITTAL CHECKLIST: STORAGE TANK

REQUIRED SUBMITTAL ITEMS

- ☐ Signed Fire Services Permit Application Form
 - ☐ Acceptance of Financial Responsibility - Affidavit of Applicant Status
 - ☐ Site Plan
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